School of Education Contact List

**SCHOOL OF EDUCATION MAIN OFFICE**  
1588 Campus Delivery  
Fort Collins, CO 80523-1588  
(970)491-6317  
SOE Web site: http://soe.chhs.colostate.edu  
SOE Continuing Education Web site:  
http://soe.chhs.colostate.edu/students/ce/index.aspx

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Kelli Clark  
kelli.clark@colostate.edu  
(970)491-2093

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**Numbers You May Need**

**CSU ONLINEPLUS OFFICE**  
For registration information: Phone: (970)491-5288  
Toll Free: (877)491-4336  
FAX: (970)491-7885  
REGISTRATION: www.online.colostate.edu/courses/credit

**STUDENT FINANCIAL SERVICES**  
For additional information on financial aid, contact  
Eileen Griego at (970)491-6321.

**TEXTBOOK AND INSTRUCTIONAL MATERIALS**  
University Bookstore  
Lory Student Center  
(970)491-5461; FAX: (970)491-0973  
Web site: http://bookstore.colostate.edu

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For address updates and changes, contact:  
Kelli Clark  
1588 Campus Delivery, Fort Collins, CO 80523-1588  
(970)491-2093; kelli.clark@colostate.edu

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Colorado State University is an equal opportunity/affirmative action institution and complies with all federal and Colorado state laws, regulations, and executive orders regarding affirmative action requirements in all programs. The Office of Equal Opportunity is located in Room 101, Student Services. In order to assist Colorado State University in meeting its affirmative action responsibilities, ethnic minorities, women and other protected class members are encouraged to apply and so identify themselves.
Annenberg provides professional development workshops/courses for teachers. The School of Education will provide continuing education credit for the following workshops/courses this semester. Tuition for a 2-credit course is $196; 3-credit courses are $294. Students enrolled in these courses will also be assessed a $20 University technology fee.

Register using the form on page 10 or through CSU OnlinePlus at: www.online.colostate.edu. Check out the Annenberg web site for more information and dates at: www.learner.org/channel/workshops/graduate_credit.html.

Science (EDUC 591C)

“Science in Focus: Energy” (Section 600) - for elementary teachers (2 credits)
“Science in Focus: Shedding Light on Science” (Section 601) - for K-5 science teachers (2 credits)
“Reactions in Chemistry” (Section 602) - for 9-12 science teachers (2 credits)
“The Science of Teaching Science” (Section 603) - for K-8 science teachers (2 credits)
“Science in Focus: Force and Motion” (Section 604) - for K-8 science teachers (2 credits)
“Private Universe Project in Science” (Section 605) - for K-12 science teachers (2 credits)
“Learning Science Through Inquiry” (Section 606) - for K-8 science teachers (2 credits)
“Essential Science for Teachers-Life Science” (Section 607) - for K-6 science teachers (3 credits)
“Essential Science for Teachers-Earth and Space Science” (Section 608) - for K-6 science teachers (3 credits)
“Essential Science for Teachers-Physical Science” (Section 609) - for K-6 science teachers (3 credits)
“Rediscovering Biology” (NSCI 696, Section 600) - for 9-12 biology teachers (3 credits)
“The Habitable Planet: A Systems Approach to Environmental Science” (NSCI 696, Section 601) - for 9-12 environmental science teachers (3 credits)
“Physics in the 21st Century” (NSCI 696, Section 602) - for 9-12 physics teachers (3 credits)

Math (EDUC 591D)

“Learning Math: Patterns, Function, and Algebra” (Section 600) - for K-8 math teachers (3 credits)
“Learning Math: Geometry” (Section 601) - for K-8 math teachers (3 credits)
“Private Universe Project in Mathematics” (Section 602) - for K-12 math teachers (2 credits)
“Mathematics: What’s the Big Idea?” (Section 603) - for K-8 math teachers (2 credits)
“Learning Math: Data Analysis, Statistics & Probability” (Section 604) - for K-8 math teachers (3 credits)
“The Missing Link” (Section 605) - for 5-8 math teachers (2 credits)
“Learning Math: Numbers and Operation” (Section 606) - for K-8 math teachers (3 credits)
“Learning Math: Measurement” (Section 607) - for K-8 math teachers (3 credits)
“Teaching Math” (Section 608) - for Pre-K, 3-5, 6-8 and 9-12 math teachers - enrollment in one grade band only (2 credits)
“Insights Into Algebra I: Teaching for Learning” (Section 609) - for high school math teachers (2 credits)
“Mathematics Illuminated” (Section 610) for high school math teachers (3 credits)

Educational Theory and Issues (EDUC 591E)

“Looking at Learning...Again, Part 1” (Section 600) - for K-12 math and science teachers (2 credits)
“Looking at Learning...Again, Part 2” (Section 603) - for K-12 math and science teachers (2 credits)
“The Learning Classroom: Theory Into Practice” (Section 605) - for K-12 teachers (3 credits)
“Teaching Reading” (Section 606) - for K-2 teachers (2 credits)
“Teaching Reading” (Section 607) - for 3-5 teachers (2 credits)
“Neuroscience and the Classroom: Making Connections” (Section 610) - for pre-service and in-service teachers interested in brain-based learning and teaching (2 credits)
### Annenberg Graduate Credit Workshops

**Humanities (EDUC 591F)**
- “Primary Sources-Workshops in American History” (Section 600) - for high school history teachers (2 credits)
- “In Search of the Novel” (Section 601) - for middle and high school English teachers (2 credits)
- “Conversations in Literature” (Section 602) - for high school language arts teachers (2 credits)
- “Making Meaning in Literature” (Section 603) - for 6-8 English teachers (2 credits)
- “The Arts in Every Classroom” (Section 604) - for K-5 classroom and art specialist teachers (2 credits)
- “Teaching Geography” (Section 605) - for 7-12 social studies teachers (2 credits)
- “The Economics Classroom” (Section 606) - for 9-12 social studies and economics teachers (2 credits)
- “Making Civics Real” (Section 607) - for high school teachers (2 credits)
- “Social Studies in Action” (Section 608) - for K-5 teachers (2 credits)
- “The Expanding Canon: Teaching Multicultural Literature in High School” (Section 609) - for high school teachers (2 credits)
- “Engaging with Literature” (Section 610) - for K-5 teachers (2 credits)
- “Artifacts and Fiction” (Section 611) - for high school American literature teachers (2 credits)
- “Write in the Middle” (Section 612) - for middle school teachers (2 credits)
- “Developing Writers” (Section 613) - for high school teachers (2 credits)
- “Connecting with the Arts” (Section 614) - for 6-8 arts specialist teachers (2 credits)
- “Teaching Foreign Languages” (Section 615) - for K-12 foreign language teachers (2 credits)
- “Teaching Multicultural Literature” (Section 616) - for middle school teachers (2 credits)
- “The Art of Teaching Art” (Section 617) - for 9-12 teachers (2 credits)
- “Inside Writing Communities” (Section 618) - for 3-5 writing teachers (2 credits)
- “America’s History in the Making” (Section 619) - for middle and high school history teachers (3 credits)

### Annenberg Graduate Non-Credit Workshops

Annenberg Learner and CSU OnlinePlus are excited to offer a new way for you to access high-quality professional development learning modules without the constraint of completing assignments and earning a grade. A select set of courses are now offered as 1-3 CEU non-credit courses.

Register using the form on page 10 or through CSU OnlinePlus at: www.online.colostate.edu. Check out the Annenberg web site for more information and dates at: www.learner.org/channel/workshops/graduate_credit.html.

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**Credentialing Courses**

Listed below is the schedule of credentialing courses offered this semester.

**EDCT 300 - Principles of Career & Technical Education**

History, purpose, administration, funding, programs, services, and delivery of career and technical education within educational systems.

- Credits: 2 semester
- Days/Times: Offered Fall 2015

Registration: www.online.colostate.edu/courses/credit (select Career & Technical Education)

**Special Needs/ACE Credentialing Course**

**EDCT 571 - Vocational Assessment for Special Needs**

This course is intended for individuals pursuing the Special Needs ACE credential.

- Section: 842
- Credits: 3 semester
- Instructor: Jane Heckman; jheckman@cherrycreekschools.org
- Days/Times: Open-entry; online hours arranged
- Tuition: $565/credit
- Registration: www.online.colostate.edu/courses/credit (select Career & Technical Education)

**EDCT 612 - Career & Technical Administrative Strategies**

Section: 800

- Credits: 3 semester
- Instructor: Mimi Leonard; mleonard@lps.k12.co.us
- Days/Times: Hours arranged
- Tuition: $565/credit
- Registration: www.online.colostate.edu/courses/credit (select Career & Technical Education)

**EDUC 687A - Internship**

Section: 800

- Credits: Variable; register for 2 credits
- Instructor: Mimi Leonard; mleonard@lps.k12.co.us
- Days/Times: Online hours arranged
- Tuition: $565/credit
- Registration: www.online.colostate.edu/courses/credit (select Career and Technical Education)

**Online Courses**

**EDUC 320 - Educational Psychology**

This course combines basic principles of learning theory and human adolescent development with effective teaching strategies and classroom management skills. Topics covered include the psychological conditions of classroom learning and teaching, understanding needs of exceptional and diverse children in the classroom and motivation. Two exams; optional essay replaces one exam. Course materials, including study guide, are available at the Colorado State University Bookstore.

- Credits: 3 semester

For inquiries regarding CTE endorsement requirements, please contact:

Colorado Department of Education
Main Office
303-866-6628

For general CTE endorsement course questions, please contact:

Dawn Mallette, Colorado State University
dawn.mallette@colostate.edu; (970)491-5319

To register online:

http://learn.colostate.edu/creditcourses (select Education)
Continuing Education Masters Programs

Adult Education and Training Specialization
Master of Education Degree in Education and Human Resource Studies
Contact: Karen Kaminski, Ph.D.
karen.kaminski@colostate.edu; (970)491-3713
http://soe.chhs.colostate.edu/students/masters/aet/

The Adult Education and Training program is designed to prepare practitioners for planning and instructional responsibilities appropriate for adult learners in postsecondary, secondary, community and corporate settings. The program provides learners with the skills needed to successfully administer and deliver a wide range of training and educational programs. Students enroll in courses focusing on program development and evaluation, adult learning theory, instructional methods and electives designed to build upon their own areas of expertise. Recent graduates are currently employed as training coordinators, corporate and military trainers, high school teachers, community college instructors and professional staff in community development agencies.

Adult Education and Training
On-Campau Courses
Register: https://ramweb.colostate.edu/

EDAE 590 - Workshop: Teaching and Learning at a Distance
Section: 001
Credits: 1-18; register for 3 credits or consult with advisor
Instructor: Don Quick
Dates: June 15-August 9
Day/Time: Tuesday & Thursday; 6:30-8:30 p.m.
Location: 4 Education

EDAE 692 - Seminar: Experiential Education
This is a week-long intensive course at Pingree Park, which incurs extra costs. Contact the instructors for more information.
Section: 001
Credits: 1-18; register for 3 credits
Instructors: Leann Kaiser and Karen Kaminski
Dates: August 10-14

EDAE 698 - Research
Section: 001
Credits: 3 semester
Instructor: Tobin Lopes
Day/Time: TBD
Dates: May 18-August 9
Location: TBD
EDAE 590 - Workshop: Teaching and Learning at a Distance
Credits: 1-18; register for 3 credits
Section: 802/402
Instructor: Don Quick
Dates: June 15-August 9
Day/Times: This section is fully online

EDAE 590 - Teaching English as a Second Language for Adult Learners
Section: 801/401
Credits: 1-18; register for 3 credits
Instructor: Orly Penny
Dates: June 15-August 9

EDAE 601 - Philosophy and Organization of Workforce Education
Section: 801/401
Credits: 3 semester
Instructor: Tobin Lopes
Dates: June 15-August 9

EDAE 629 - Program Development
Section: 801/401
Credits: 3 semester
Instructor: Karen Kaminski
Dates: July 13-August 9

EDAE 692 - Seminar: Experiential Education
This is a week-long intensive course at Pingree Park, which incurs extra costs. Contact the instructors for more information.
Section: 801
Credits: 1-18; register for 3 credits
Instructors: Leann Kaiser and Karen Kaminski
Dates: August 10-14

EDRM 600 - Introduction to Research Methods
Section: 801/401
Credits: 3 semester
Instructor: TBA
Dates: June 15-August 9

EDUC 651 - Multicultural and Special Populations
Credits: 3 semester
Section: 801/401
Instructor: Antonette Aragon
Dates: June 15-August 9

EDAE 601 - Philosophy and Organization of Workforce Education
Section: 801/401
Credits: 3 semester
Instructor: Louise Jennings
Dates: June 15-August 9

EDAE 629 - Program Development
Section: 801/401
Credits: 3 semester
Instructor: Karen Kaminski
Dates: July 13-August 9

EDAE 698 - Research
Credits: 3 semesters
Instructor: Tobin Lopes
Section: 801
Dates: May 18-August 9

*Note: 400 level sections are for on-campus students who want to enroll in online courses. On-campus students should register through RamWeb
Master of Education in Education and Human Resource Studies

Master’s Degree and/or Principal Licensure; Option #2

Colorado State University offers the opportunity for students to obtain a principal’s license and master’s degree in one year. This program uses a cohort model and partners with local school districts to elicit the expertise of practicing administrators at their schools. Most courses are held within that school district, with the exception of two online courses. A 300-hour internship is required and can be completed at your school site while teaching full time. Students already holding a master’s degree can obtain a license in three semesters. Applicants must have a minimum of three years teaching experience in order to apply for the license. The application deadline for Summer 2016 will be mid-May 2016.

Contact: Wendy Fothergill, Ph.D.
(970)491-5292
wendy.fothergill@colostate.edu

Option #2 Coursework
EDRM 600 - Introduction to Research Methods
EDUC 610 - Principles of Supervision and Evaluation
EDUC 618 - School Law
EDUC 619 - Curriculum Development
EDUC 645 - Leadership and Ethics in Public Education
EDUC 646 - School Resource Management
EDUC 647 - School Culture, Climate, and Communications
EDUC 648A - Role of the Principal: Professional Learning Community
EDUC 648B - Role of the Principal: Managing and Leading Change
EDUC 651 - Multicultural and Special Populations
EDUC 687B - Principal - Internship

Master’s Degree/Teaching License; Option #3

The Teacher Licensure and Master of Education program is a 12-month cohort program that focuses on the development and licensing of teachers who have already received their undergraduate degrees in specific content areas. Applicants must have a bachelor’s degree from an accredited institution and must have completed all content area courses required by the Colorado Department of Education to be eligible to apply to the program. The goal of this program is to develop mature, highly qualified teachers whose practice is grounded in research and theory. The program utilizes a Professional Development School model, which means that teacher candidates are trained in local schools by university professors and master teachers. This fosters an understanding of strong pedagogical skills, as well as a deep understanding of effective theories of learning. Interested applicants must meet with an advisor prior to completing an application for admission. The application deadline for Summer 2016 will be in late April 2016.

Contact: Juliana Searle
(970)491-5292
juliana.searle@colostate.edu

Option #3 Coursework
EDRM 602 - Action Research
EDUC 525C - Expert Teaching: Reading, Literacy, and Numeracy
EDUC 526 - Interdisciplinary Methods
EDUC 573 - Differentiating Instruction for Diverse Needs
EDUC 619 - Curriculum Development
EDUC 625 - Contexts of Schooling
EDUC 628 - Models of Teaching
EDUC 687D - Internship: Teacher Licensure I
EDUC 687E - Internship: Teacher Licensure II
EDUC 693B - Seminar: Instruction
EDUC 693C - Seminar: Teacher Licensure Capstone
The Organizational Learning, Performance, and Change (OLPC) master's degree is a highly regarded program for working professionals that will enhance your ability to assess the dynamics of an organization and implement strategic change. This degree prepares you to meet the demands of today’s workplace with a unique combination of organizational development, change management, and performance management study. The program is skills based, built on competencies required to design and build high quality workplace learning and performance programs, as well as change interventions such as high performing work teams, process improvement and strategic change management. The program unfolds in a logical order, preparing students for a variety of real-world learning and performance issues. Courses build on each other resulting in increased knowledge accrual as students progress toward the degree. Courses require the application of content to actual performance issues students are facing and have access to, resulting in experience-based reflection in action. Faculty are leading scholars and/or practitioners in leadership development and executive performance, process improvement, and scenario planning, among others. In addition, faculty have applied expertise in a variety of areas related to workplace and organizational learning and performance, gained through a diversity of careers in and outside the university.

**Summer 2014 Course Offerings**

**EDOD 675 - Design, Develop, Implement Workplace Learning**
- Section: 801
- Instructor: Tom Chermack, Ph.D.
- Dates: May 18-August 7

**EDOD 678 - Assess Change Interventions**
- Section: 801
- Instructor: Russell Korte
- Dates: May 18-August 7
The Student Affairs in Higher Education (SAHE) online program is designed for students seeking careers in student affairs and higher education administration in a college setting; professionals who are currently working in a higher education setting; or professionals who aspire to work in a higher education setting. Build your skills and knowledge to design programs that help college students realize their learning and development potential through the SAHE program.

Students have two program options: 1) the SAHE Certificate of Completion and 2) the SAHE Master of Science degree. Both options offer online, asynchronous courses that allow students to study at the time that best fits their schedule. Detailed application instructions for both options are available on the web site or by contacting Kelli Clark in the School of Education at (970)491-2093 or sahe@colostate.edu.

SAHE Certificates

The Student Affairs in Higher Education (SAHE) program offers three certificate options.

**Student Affairs in Higher Education:** [http://online.colostate.edu/certificates/student-affairs/](http://online.colostate.edu/certificates/student-affairs/)

**Student Affairs Business Management and Auxiliary Services:** [http://www.online.colostate.edu/certificates/student-affairs-business-management/](http://www.online.colostate.edu/certificates/student-affairs-business-management/)

**Campus Crisis Management:** [http://www.online.colostate.edu/certificates/campus-crisis-management/](http://www.online.colostate.edu/certificates/campus-crisis-management/)

All three certificates can be completed in one year. Students have the option to alter or extend their program of study if necessary.

These certificates are companions to the online master’s degree in Student Affairs in Higher Education. Certificate courses may be applied toward the online or on-campus graduate degrees, though earning the certificate does not guarantee acceptance into the master’s program.

Application Process

Application and acceptance to the SAHE certificate program is required. Candidates for the certificate program should have completed a bachelor’s degree with an undergraduate grade point average of 3.00. Applications can be submitted any time and are reviewed on a first-come, first-served basis. Students must apply and be accepted prior to registering for courses.

Detailed application instructions are available on the web site or by contacting Kelli Clark in the School of Education at (970)491-2093 or sahe@colostate.edu.

SAHE Certificate Curriculum

For more information about each certificate’s curriculum, please refer to the websites above.

SAHE Master of Science Degree

[http://www.online.colostate.edu/degrees/student-affairs/](http://www.online.colostate.edu/degrees/student-affairs/)

The master of science degree can be completed in three years. Students may choose to extend their studies and allow more time for degree completion if necessary.

The online SAHE degree prepares students for a successful career in student affairs. Coursework, practicum experiences and application of professional competencies guide students’ ability to manage themselves, communicate effectively, and establish healthy and effective working relationships. Courses are taught by faculty who are both student affairs scholars and practitioners. Courses completed through the SAHE Certificate can be applied towards the masters degree.

Application Process

Application and acceptance to CSU and the SAHE program are required. Candidates must have completed a bachelors degree from a regionally accredited institution with a cumulative GPA of 3.00. Applications are accepted throughout the year for fall, spring, or summer admission. After an initial application screening, qualified candidates will be contacted for a 30-minute telephone interview.

SAHE Masters Curriculum

The SAHE certificate comprises of a variety of courses introducing students to all facets of the student affairs profession. Students are required to complete 45 graduate credits, including two practicum experiences. The practicums allow students to apply learned skills to a professional setting.

Throughout the program students will compile a portfolio that highlights the professional competencies gained. This portfolio is assessed as the final project of the SAHE degree. Students contribute to the portfolio throughout the program and conduct a final defense during the last semester.
Doctorate of Philosophy Degree in Education and Human Resource Studies
Contact: Linda Kuk, Ph.D.
linda.kuk@colostate.edu
(970)222-1337 or (970)491-7243
http://soe.chhs.colostate.edu/students/doctoral/hel/

The Higher Education Leadership specialization is a distance delivery, cohort based Ph.D. program focused on the development of leaders at colleges and universities. Its goal is to produce educational leaders and scholar practitioners that contribute to the knowledge and application of knowledge in a College and University setting. The program is a 60-hour, post masters program that includes 30 hours of leadership and administrative course content and 30 hours of research credits, plus comprehensive exams and a dissertation.

The delivery of the program is a blended format. Students are required to travel to Fort Collins for a 6-7 day extended week in July each year. Two additional days in January, prior to the beginning of the spring semester are also required. During the fall and spring semesters, six (6) credit hours of coursework are taken via video conference technology. The program is designed to be completed in five+ years, while the student remains employed full-time at an institution of higher education.

Admissions information is available online at: http://www.soe.chhs.colostate.edu/students/doctoral/hel/apply.aspx.

Applications are due to the School of Education Graduate Office by March 1 for admission to the new cohort.

Prerequisite Course
EDRM 606 - Principles: Qualitative Data Analysis
Section: 701
Credits: 3 semester
Instructor: Gene Gloeckner
Dates/Times: June 15-August 7, 2015
Tuesday 5:30-7:00 p.m. MST
Location: Online and video conference

2015 Cohort
EDHE 671 - Higher Education Administration
Section: 701
Credits: 3 semester
Instructor: Linda Kuk
Days/Times: Monday-Saturday
8:00 a.m - 5:00 p.m. MST
Dates: July 6-11, 2015
Location: 13 EDUC

2014 Cohort
EDRM 600 - Introduction to Research Methods
Section: 802
Credits: 3
Instructor: Mark Perkins
Days: May 18-July 10, 2015
Location: Online

EDUC 714 - Education Policy Analysis
Section: 701
Credits: 3 semester
Instructor: Linda Kuk
Days/Times: Monday-Saturday
8:00 a.m. - 5:00 p.m. MST
Dates: July 13-18, 2015
Location: 4 EDUC

2013 Cohort
EDUC 725 - Professionalism in Education and Leadership
Section: 701
Credits: 3 semester
Instructor: Sharon Anderson
Days/Times: Monday-Saturday
8:00 a.m. - 5:00 p.m. MST
Dates: July 6-11, 2015
Location: 4 EDUC
Student  Please print or type.

Full Legal Name     CSUID/SSN
LAST FIRST MIDDLE  (Disclosure of SSN is voluntary)

Mailing Address
CITY STATE ZIP

Home Phone ( ) Other Phone ( )

Email
Birth Date / / Gender:  Female Male

Employer  Title

Are you a United States citizen?  Yes No

Country of Citizenship

Type of Visa or Alien Registration No.

To comply with Colorado state law, all males between the ages of 17 years 9 months and 26 years must answer the following question: Are you registered with the selective service?  Yes No Not Applicable

Have you ever been convicted of a crime, made a plea of guilty, accepted a deferred judgment, been adjudicated, or been required to register as a sex offender? (Misdemeanor traffic offenses are exempt.) If yes, attach an explanation.  Yes No

COURSES Term (circle one): Fall / Spring / Summer  Year: 20____

In signing this form, I certify that the information listed above is correct. I have read and understand the drop and refund policy of the Division of Continuing Education (applicable to courses offered through OnlinePlus). I agree to fulfill my financial obligation to and abide by all policies of Colorado State University.

Signature Date
### Adult Education

Teacher Licensure: 111 Education; 491-5292  
Graduate Programs: 212 Education; 491-2093

**EDAE 586 Practicum**  
Credits: 1-18/Instructor Option Grading  
Contact department for registration.  
001 50972 Hours Arr.  
This section meets 5/18 to 8/09.

**EDAE 590 Workshop**  
Credits: 1-18/Instructor Option Grading  
001 54697 5:30-8:30p TR 207 EDUC Quick  
This section meets 6/15 to 8/09.

**EDAE 692 Seminar: Adult Education**  
Credits: 1-18/Instructor Option Grading  
Contact department for registration.  
001 54109 Hours Arr. Kaminski  
This section meets 8/10 to 8/16.

**EDAE 695 Independent Study**  
Credits: 1-18/Instructor Option Grading  
Contact department for registration.  
001 50974 Hours Arr.  
This section meets 5/18 to 8/09.

**EDAE 698 Research**  
Credits: 1-18/Instructor Option Grading  
Contact department for registration.  
001 56281 Hours Arr.  
This section meets 5/18 to 8/09.

### Community College Education

Teacher Licensure: 111 Education; 491-5292  
Graduate Programs: 212 Education; 491-2093

**EDCO 656 Tests and Assessment**  
Credits: 3/Traditional Grading  
Must register for multiple components.  
001 52729 4:00-7:00pm M 236 EDUC Carlson  
This section meets 5/18 to 6/07.

Recitation Section:  
R01 52730 4:00-7:00p WF 236 EDUC Carlson  
This section meets 5/18 to 6/07.

**EDCO 662 Counseling Children and Adolescents**  
Credits: 3/Traditional Grading  
Prerequisite: Admission to M.Ed. Counseling and Career Development Program  
Must register for multiple components.  
001 54866 1:00-3:00p MTWRF 1 EDUC Carlson  
This section meets 7/20 to 8/09.

Recitation Section:  
R01 54867 3:01-4:00p MTWRF 1 EDUC Carlson  
This section meets 7/20 to 8/09.

**EDCO 693 Seminar-Guidance/Counseling-Mental Health Issues**  
Credits: 1-18/Instructor Option Grading  
Register for 3 credits.  
001 50612 8:00a-12:00p MTWRF 457 BHSCI Anderson  
This section meets 6/15 to 7/05.

### Career and Technical Education

Teacher Licensure: 111 Education; 491-5292  
Graduate Programs: 212 Education; 491-2093

**EDCO 685 Group Study**  
Credits: 1-18/Instructor Option Grading  
Register for 3 credits.  
001 51254 8:00-5:00p MTWRF 13 EDUC Peila-Shust  
This section meets 6/08 to 6/14.

**EDCO 792C Seminar: Cont. Practices in Counseling & Educ.**  
Credits: 3/Traditional Grading  
001 54693 4:00-7:00p MTWRF 1 EDUC Kees  
This section meets 6/15 to 7/05.

### Higher Education

Teacher Licensure: 111 Education; 491-5292  
Graduate Programs: 212 Education; 491-2093

**EDH 695 Independent Study**  
Credits: 1-18/Instructor Option Grading  
Contact department for registration.  
001 51250 Hours Arr.  
This section meets 5/18 to 8/09.

### Organization Performance and Change

Teacher Licensure: 111 Education; 491-5292  
Graduate Programs: 212 Education; 491-2093

**EDOD 799 Dissertation**  
EHRS-OPZ-PHD students only.  
001 53524 Hours Arr.  
This section meets 5/18 to 8/09.

### Education Research Methods

Teacher Licensure: 111 Education; 491-5292  
Graduate Programs: 212 Education; 491-2093

**EDRM 600 Introduction to Research Methods**  
Credits: 3/Traditional Grading  
001 50610 4:00-7:50p TR 11 EDUC  
This section meets 5/18 to 6/07.

**EDRM 698 Research**  
001 50615 Hours Arr.  
This section meets 5/18 to 8/09.

**EDRM 699 Thesis**  
001 50616 Hours Arr.  
This section meets 6/15 to 7/12.

**EDRM 792A Seminar: Research Methodology**  
001 54694 Hours Arr.  
This section meets 7/13 to 8/09.  
002 54695 Hours Arr.  
This section meets 7/13 to 8/09.  
003 54696 Hours Arr.  
This section meets 7/13 to 8/09.  
004 56240 Hours Arr.  
This section meets 7/13 to 8/09.

Information and application for Summer-Only students available online at:  
http://summer.colostate.edu
**Education**

**Teacher Licensure: 111 Education; 491-5292**  
**Graduate Programs: 212 Education; 491-2093**

**EDUC 275 Schooling in the United States**  
**Credits:** 3/Traditional Grading  
**Prerequisite:** Completion of 30 credits coursework  
Course includes fieldwork.  
**001 50576 7:30-9:40a MTWRF 7 EDUC Aguilar**  
This section meets 5/18 to 6/14.

**EDUC 331 Educational Technology and Assessment**  
**Credits:** 2/Traditional Grading  
**Prerequisite:** EDUC 275; EDUC 340; admission to teacher licensure  
Must register for multiple components.  
**001 50577 1:15-2:15p MTWRF 220 EDUC Searle**  
Section 001 must also register for L01.  
This section meets 5/18 to 6/06.  
**002 50578 1:15-2:15p MTWRF 220 EDUC**  
Section 002 must also register for L02.  
This section meets 6/15 to 7/05.

**Lab Sections:**  
**L01 50579 2:30-4:40p MTWRF 220 EDUC Searle**  
This section meets 5/18 to 6/07.  
**L02 50580 2:30-4:40p MTWRF 220 EDUC**  
This section meets 6/15 to 7.05.

**EDUC 340 Literacy and the Learner**  
**Credits:** 3/Traditional Grading  
**Prerequisite:** Completion of 30 credits of coursework.  
Required background check through CDE, CBI, FBI  
Course includes 30 hours of fieldwork in public schools and/or community agencies  
Arranged. Requires background check. Each student is responsible for own transportation to field experience site(s).  
Must register for multiple components.  
**001 50589 10:00-10:50a MTWRF 7 EDUC Stevenson**  
Section 001 must also register for L01 and R01.  
This section meets 5/18 to 6/14.

**Lab Section:**  
**L01 50590 Hours Arr. Stevenson**  
This section meets 5/18 to 6/14.

**Recitation Section:**  
**R01 50591 11:00-11:50a MTWRF 7 EDUC Stevenson**  
This section meets 5/19 to 6/13.

**EDUC 350 Instruction I - Individualization/Management**  
**Credits:** 3/Traditional Grading  
**Prerequisite:** EDUC 275; EDUC 340; concurrent registration in EDUC 386; admission to teacher licensure  
Course requires PDS clinical experience at schools. Site placement may change due to public school needs. Each student is responsible for own transportation to field experience site(s).  
Contact department for registration. Education Room 111.  
Must register for multiple components.  
**001 50594 7:30-9:40a MTWRF 7 EDUC Vair**  
Section 001 must register for L01.  
This section meets 6/15 to 7/12.

**Lab Section:**  
**L01 50599 9:50-10:35a MTWRF 7 EDUC Vair**  
This section meets 6/15 to 7/12.

**EDUC 386 Practicum - Instruction I**  
**Credits:** 1-3/Instructor Option Grading  
**Prerequisite:** EDUC 275; EDUC 340; concurrent registration in EDUC 350; admission to teacher licensure  
Course requires PDS clinical experience at schools. Each student is responsible for own transportation to field experience site(s).  
Contact department for registration. Education Room 111.  
**001 50601 11:00-12:40p MTWRF 7 EDUC Vair**  
This section meets 6/15 to 7/12.

**EDUC 494 Independent Field Studies**  
**Credits:** 1-18/Instructor Option Grading  
Contact department for registration.  
**001 50605 Hours Arr.**  
This section meets 5/18 to 8/09.
Questions regarding any of the following information, except as otherwise noted, should be directed to the Office of Records and Registration (970-491-4860 or recordsoffice@colostate.edu), located in Centennial Hall. Office hours are Monday through Wednesday and Friday, 7:45 a.m. - 4:45 p.m.; Thursday, 9:00 a.m. - 4:45 p.m.

**GRADUATE STUDENTS**
For graduate students not registering for credit bearing courses, you must register for Continuous Registration (CR CONRG) if you wish to remain active in the CSU system. If not registering for either, please contact the Graduate School.

Note that a student registered for Continuous Registration is not eligible to receive financial aid and is also not eligible for a loan deferment.

**eID (ELECTRONIC IDENTITY)**
Your eIdentity (eID) is to be used for the duration of your enrollment at Colorado State. Your eID (eName and ePassword) is required for access to the registration/grades system and RAMweb. It provides security to your registration records, so do not share it with others. If you believe it has been compromised, you may change your ePassword at: www.eid.colostate.edu.

**E-MAIL ADDRESS REQUIREMENT**
In order to communicate quickly and effectively with students, the University requires that each enrolled student provide an e-mail address in addition to a postal mailing address. Students may use the e-mail service of their choice or the free e-mail service the University provides. A registration HOLD is placed on students who fail to provide an e-mail address.

You may provide your e-mail address (or create a campus e-mail) at http://eid.colostate.edu. Additional information about e-services and e-mail is also available at this web site. If you have questions or need assistance, please contact the Help Desk at help@colostate.edu or call (970)491-7276.

**REGISTRATION**
By the act of registration (i.e., requests for and assignment to one or more classes), you are financially liable to the University for assessed tuition, fees and charges. Unless you officially withdraw from the University during the authorized schedule change periods you are obligated to pay the full amount of the assessment and are subject to grades regardless of whether you attend class.

The University will mail a billing statement to a designated billing address, or current address if no billing address is on file. If full payment of University charges is not made when due, you are subject to a late payment charge. Direct billing questions to Student Financial Services, in the Administration Annex, (970)491-6321.

Registration, including schedule changes (adds and drops), is accomplished online by selecting the “Registration” link in RAMweb. In order to fully benefit from the system, it is essential that you follow the required procedures and conform to the established deadlines. Preparation prior to registration minimizes mistakes and time on the system, thereby reducing the demand during peak registration periods.

**PREPARATION FOR REGISTRATION**
Contact your adviser for assistance in selecting your courses. If you do not know who your adviser is, contact the department of your major for assistance. Students with the following majors should contact the Center for Advising and Student Achievement (CASA): Undeclared Agricultural Interest, Undeclared ArtHM/Comm/Dsgn Interest, Undeclared Business Interest, Undeclared Engr/Phys/Math Interest, Undeclared Envr/Nat Res Interest, Undeclared Health/Life Sci Interest, Undeclared Hmn/Soc Sci Interest, and GUEST. Engineering Open Option students should contact the Engineering College Dean’s Office.

**HOLDS**
Academic and administrative offices can place HOLDS on your registration which prevents registering or changing your registration schedule. HOLDS are placed for a variety of reasons (academic, financial, etc.). Failure to meet a payment deadline will result in a financial HOLD, which will prevent adds, drops and withdrawals for a registered student. Each HOLD and the office phone number (including office locations) are listed by the registration system. You must clear each HOLD with the office involved. Clear your HOLDS before you attempt to register.

If a HOLD is placed on your registration after you have registered, your registration will not be automatically...
cancelled. However, you will not have registration access to adjust your schedule or to register for subsequent terms until the HOLDs are cleared. **HOLDs do not extend other deadlines. HOLDs must be cleared prior to deadlines or adds and drops will not be authorized. HOLDs also prevent dropping or withdrawing from a class.**

REGISTRATION SYSTEM OPERATING HOURS
The registration system through RAMweb operates 24 hours per day, seven days a week.

REGISTRATION PROCEDURES
Before accessing the registration system:
- Access the online University Class Schedule;
- Query your options for courses and sections;
- Identify the course reference numbers of the courses for which you will be registering;
- Have alternative courses and sections identified.

If you lack this necessary information while you are registering, you can exit the system and re-enter when you are ready.

Some departments place class restrictions, major restrictions or prerequisites on courses or sections of courses. These restrictions are listed with each course. Some restrictions may be temporary until students of designated class or major have had an opportunity to register for the course or section involved. Exceptions to these restrictions may be made only by the academic department offering the course.

When you are denied enrollment in a course, the reason is given. Reasons could include: class is filled, ineligible because of class or major restriction, time conflict with another course, lacking prerequisites, etc.

You may also re-enter the system to add another course, drop a course for which you registered earlier, or change credits in a variable credit course for which you are registered. You are urged to do this early, as use of the registration system increases as the first day of class approaches.

REGISTRATION CONFIRMATION
No written confirmation of your registration selections will be mailed to you. However, you may log on to RAMweb (http://ramweb.colostate.edu) at any time to view or print your selection of courses.

LATE REGISTRATION
A late registration charge of $50 is assessed for adding the first course on or after the first day of classes or for late adds after the registration period.

CANCELLING YOUR REGISTRATION
You may cancel your registration at any time through the day before classes begin by using the registration system to drop all courses for which you are registered. All tuition, fees and charges will be cancelled. All financial aid awarded prior to the beginning of classes will be cancelled if you fail to enroll. You are the only one, through use of your eID to access the system, who can cause this cancellation. On, or after, the first day of classes, see WITHDRAWAL FROM UNIVERSITY.

PAYMENT OF STUDENT ACCOUNTS
In support of the University’s Go Green and cost-saving initiatives, the University has moved to electronic billing and one payment due date for each semester beginning Fall 2010. Tuition, fees, residence hall charges, health insurance and other institutional charges will be billed in August and due on September 10th for the fall semester and billed in January and due on February 10th for the spring semester.

The due dates for each semester are published in the online Class Schedule, in the General Catalog, and in financial aid publications. Due dates for the academic year are:

<table>
<thead>
<tr>
<th>Semester</th>
<th>Charges Billed</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall</td>
<td>August</td>
<td>September 10</td>
</tr>
<tr>
<td>Spring</td>
<td>January</td>
<td>February 10</td>
</tr>
<tr>
<td>Summer</td>
<td>May</td>
<td>June 10</td>
</tr>
</tbody>
</table>

University charges are due by the date specified on your bill. Mailed payments must reach the University Cashier’s Office, 6015 Campus Delivery, by 4:00 p.m. on the due date. Payments by check are processed when received - postmarks do not apply and future dates are not honored. Online payments through the Web Cashier or CASHNet SmartPay must be made by 2:00 p.m. on the due date for the payment to be considered timely. Penalties for late payment include HOLDs on University services and a 1.5% late payment charge on the past due balance will be assessed to student accounts for the purpose of encouraging prompt payment.

Failure to pay amounts due may result in referral of outstanding balances to a collection agency. These agencies may take legal action to collect past due balances. Further, the University reserves the right to include a penalty fee and financial HOLD for returned checks.

“Billing Information” on RAMweb provides more information on billing statements, accepted payment methods, credit balance refunds and education tax credits. Student account billing statements are mailed to your billing address. If a billing address has not yet been created, statements will be mailed to your current mailing address on file with the University. To update your billing
or mailing address, log-on to RAMweb and select “Address View/Update.”

Please direct questions about your student account to Student Financial Services (http://sfs.colostate.edu), Colorado State University, 1065 Campus Delivery, Fort Collins, CO 80523-1065, in person at Centennial Hall, or call (970)491-6321.

**COLLEGE OPPORTUNITY FUND STIPEND**
The College Opportunity Fund Stipend (COF) provides state tax dollars to colleges and universities for undergraduate students paying in-state tuition. The fund was created by an Act of the Colorado State legislature in 2004 to heighten awareness that state tax dollars are used to offset the costs of undergraduate education.

The COF application must be submitted online once; however, each term the student must authorize to obtain the stipend on their behalf and apply it to their tuition bill. Eligible students who fail to approve this authorization are required to pay the full amount of in-state tuition without the State stipend support.

The College Opportunity Fund application is required and is available on the College Access Network at www.cof.college-access.net.

**UNIVERSITY TECHNOLOGY FEE**
The mandatory University Technology Fee is assessed to all students each term and is intended to support aspects of information technology that impact all students across college boundaries. For more information about the University Technology Fee visit: http://www.colostate.edu/services.acns/utfab/Bylaws.doc.

**SCHEDULE CHANGE PERIOD**
Schedule changes are made on the registration system during authorized periods. Courses can be added, sections changed within a course and credits changed in a variable credit course based on the add periods listed below. Courses which restrict add/drop adjustments are noted under the course listing.

Academic departments may drop from classes students who fail to attend either of the first two class meetings or the first meeting of a class which meets once a week. **You are responsible to see that the course is dropped or you will be subject to grades and tuition and fees for the course.** Non-attendance does not constitute dropping or withdrawing from a course.

Please refer to the Registrar’s Office web site for add/drop deadlines for each semester. http://www.registrar.colostate.edu/faculty-important-dates

**FEE ADJUSTMENTS FOR SCHEDULE CHANGES**
An adjustment of tuition and fees is allowed during the schedule change period. After this deadline, there is no adjustment in tuition and fees should you drop a course. Courses taught in less than 16 weeks and Special A/B courses have proportionately shorter add/drop periods. See SCHEDULE CHANGE PERIOD for specific dates.

**COURSE WITHDRAWAL PERIOD**
If the term has not commenced, see CANCELLING YOUR REGISTRATION. If you attempt to drop all your courses after the semester has begun, the registration system will prevent the dropping of your last course and direct you to the Center for Advising and Student Achievement (CASA) to withdraw from the University. In this situation, as the term as commenced, you will be responsible to pay all or part of assessed tuition and fees depending on the date of your withdrawal through CASA, 202 Aylesworth NE, (970)491-7095.

**GRADUES**
Colorado State University does not mail printed grade reports to students. You may access RAMweb to obtain this information. Grades are usually available by the fourth working day after finals week.

**ADDRESS CHANGES**
It is important to maintain a current mailing address with the University. Registration information, bills and other important information are sent to this address; an optional billing address is available to send bills to another address. To change your mailing or billing address, access RAMWeb. The University also requires that each enrolled student provide an e-mail address. Students may use either the e-mail service of their choice or the free e-mail service the University provides. If you have any questions, please contact the Records and Registration Office in Centennial Hall or call (970)491-7148.

**PHOTO ID CARDS**
Students can obtain University ID cards at the RamCard Office in Room 331, Lory Student Center. You must bring a government-issued picture ID (i.e., driver’s license, military ID, passport). Your photo will be taken and an ID will be issued immediately. Please call (970)491-2344 with questions.

**HEALTH INSURANCE**
Beginning Fall 2008, all new, full-fee paying resident-instruction graduate students will be required to enroll in the CSU student Insurance Plan or to opt out by demonstrating comparable health insurance coverage. Please visit the Graduate School web site for more information.
The accident/sickness plan supplements Hartshorn Health services which are prepaid by semester student fees. Enrollment for this plan is required fall semester and spring/summer semesters in order to have continuous coverage for a full academic year. This plan is designed to include the most needed benefits at an affordable cost. Enhancements to this plan have been added and the plan now offers an association with nationwide and local preferred provider network.

All students are encouraged to purchase this insurance unless you have other adequate coverage. After you enroll, you may change your option at the Student Insurance Office, upper level, Hartshorn Health Service, through 5:00 p.m. on the University published add/drop date for fall and spring. AFTER THIS DATE, YOUR SELECTION IS FINAL. YOU WILL BE BILLED ACCORDINGLY. Please call (970)491-2457 for information specific to summer enrollment only. Part-time students (students registered for less than six credits) may buy health insurance and WILL BE BILLED THE SEMESTER HEALTH FEE. You must be registered for classes to be eligible for this health insurance plan.

Students may arrange coverage for their spouse and/or children BY ENROLLING at the Student Insurance Office, upper level, Hartshorn Health Service, prior to the University published add/drop date. Students must be insured for dependents to be eligible.

International students and their dependents are required to have a health insurance plan that is equivalent to the University plan. Please visit the International Student section of the Hartshorn Health Services web site.

The deadline for health insurance enrollment, changes or cancellation is 5:00 p.m. on the University published add/drop date for fall or spring at the Student Insurance Office, upper level, Hartshorn Health Service.

**IMMUNIZATION POLICY**

Colorado State University, in compliance with Colorado State law and Health Department regulations, requires persons born January 1, 1957 or later to show proof of immunity against measles (two doses), mumps (two doses) and rubella (two doses) by submitting an Immunization Certificate to the Hartshorn Health Service prior to arrival at school. Additional information concerning immunizations should be directed to Hartshorn Health Service, Immunizations, (970)491-6548, FAX: (970)491-0268.

**STUDENTS’ EDUCATIONAL RECORDS**

Students have certain rights concerning their “education records” under the Family Education Rights and Privacy Act, as amended, 20 U.S. 1232g et.seq. (FERPA).